



## McMURRAY CHEAT SHEET

*Looking for the most important information for this year? This is it!*

*Pin it to your fridge!*

*Have questions or can't find the info you're looking for? Call 206-463-9168*

***School Days are M-Th from 8:15-2:55 and Fridays from 9:45 to 2:55***

**Attendance reporting-** Fill out our [attendance form](#), it is a one stop shop for all your kiddos in the district! You can also email McMAttendance@vashonsd.org (just for McM students) Please report attendance by 8:30 am any time your student will be absent!

**Pre Arranged Absence form-** Please complete the JotForm found under forms on the website or you can click [here](#) to access the form. Forms are required at least three days prior to the absence.

**Bus info-** McMurray students **must have a note** from McM staff in order to ride the CES bus. Please notify the McM office by emailing [mcmbusnote@vashonsd.org](mailto:mcmbusnote@vashonsd.org) BEFORE 1:00 pm on the day of the bus change. Unless your student is riding the CES bus, the McM office does NOT need to be advised of your student's after school plans. Phone number to the Bus Barn is 206-463-6799 if you have questions about routes or service.

**Weekly Bulletin-** Be in the know! You can find our weekly bulletin under "About Us" on our website or you can click the link [here](#).

**Instagram-** Check us out on instagram and follow us [@mcmstangs](#)

**ASB Fee-** This ASB fee this year is \$75 and includes the purchase of a Yearbook. ASB fees support Clubs, Sports, Be Curious Day, Socials, Spirit Activities, and so much more. You'll never have to question whether you got a yearbook or not as long as you paid your ASB Fee! Get that in

today! Pay it [here](#) today or come see us in the office. (Your username and password is the same as your Skyward account.)

### **Personal Technology at School**

McMurray recognizes the importance of developing technology skills, communication and collaboration, and provides Chromebooks for students to be productive in the classroom. While phones and personal electronic devices can be tools if used wisely, these items can be highly disruptive to the school learning environment. The objectives of our Personal Technology at School Policy are:

1. Increase focus and academic performance in class, increase social interaction with peers
2. Reduce bullying and unkind behavior through social media during the school day
3. Provide students the gift of “unplugging”
4. Allow teachers more time to teach and positively interact with students
5. Support students in developing/strengthening other strategies for coping with anxiety and boredom

To keep the focus on academics and reduce unnecessary distractions, the school will enforce the following “Away for the Day” Policy. This policy applies to all students at McMurray Middle School during school hours, including class periods, breaks, lunchtime, passing time between classes, and during school-related activities or events. It is recommended that students leave all electronic devices at home. The District/school shall not be responsible for the loss of or damage to electronic items brought onto campus.

#### **If devices are brought to school:**

- During the designated time before the first period bell, students will go to their sixth period classroom.
- Students will turn off their cell phones, wireless devices, tablets, smart watches, gaming equipment and other personal electronic devices and deliver them to their sixth period teacher.
- Electronic items will be secured by the teacher in storage pouches, and personal electronics will remain in these pouches throughout the entirety of the school day.
- Electronic devices will be returned to students at the end of sixth period. This means that no student will have their phone, headphones, or other electronic devices during the school day.

**If your student will be leaving early for the day please have them check their electronic items into the office at the beginning of the day during the “Away for the Day” period, or they can leave them at home. If students need to be picked up unexpectedly we will not be able to retrieve their electronics, they will be able to pick them up on the next school day. We will not be able to interrupt class to retrieve their items as it will disturb class.**

**It is recommended that students leave all electronic devices at home.** The District/school shall not be responsible for the loss of or damage to electronic items brought onto campus.

Inappropriate use of electronic devices will result in the following consequences:

- **First Offense:** Family is notified and the electronic device is held in the office until the end of the day to be picked up by the student.
- **Second Offense:** Family is notified and the electronic device is held in the office. It can be picked up by a parent following a conference with an administrator.
- **Repeated Offenses:** Students who are unable to adhere to the policy will lose their ability to bring electronics to school, or may result in a requirement to deliver electronics directly to the office each day.

If parents need to contact their student during the school day they may contact the office at 206-463-9168 to have a message sent to their student. Students may use the land-line phones in the office or in the main hallway to communicate with families, at no cost.