

Vashon Island School District No. 402  
**MINUTES of November 10, 2016**  
**Presented for Approval on December 8, 2016**

Board Members Present:

Bob Hennessey -Chair  
Dan Chasan –Excused absence  
Zabette Macomber  
Toby Holmes  
Steve Ellison

Superintendent:

Michael Soltman

**Note: Statements in these minutes are not taken verbatim, but are reflective of the intent and/or content of the discussions. A recording of the meeting is available.**

**Call to Order/Pledge:**

Bob Hennessey called the meeting to order at 7:00 p.m. leading the Pledge of Allegiance.

**Agenda:**

Steve Ellison moved to approve the Agenda and Toby Holmes seconded the motion.

**Voted, Approved, Passed 4-0**

**Minutes:**

- October 27, 2016

Toby Holmes moved to approve the Minutes and Steve Ellison seconded the motion.

**Voted, Approved, Passed 4-0**

**Public Comment:**

**Superintendent Report:**

- Michael Soltman encouraged board members to attend VARSA Let's Talk: Safe Communities and Guns event on Tuesday, November 15.
- Michael Soltman commented on how students and the district have been effected by the election and some ideas on supporting VISD students and families.
- Board conducted a discussion on ideas how to support the district during this election transition.

**Board Member Remarks:**

Toby Holmes:

- Read a personal statement on district support regarding the election outcome.

Steve Ellison:

- Commented on attending a meeting with district staff regarding the district English curriculum.
- Commented on attending PSESD racial equity meeting on November 10, 2016, and recommended the board continue the discussion to discover district needs.

Zabette Macomber:

- Commented on attending English curriculum meeting with district staff.
- Commented on the importance of racial equity discussion.

**Personnel:**

A. Coaches

1. Corrine Pruett; VHS Head Cheer; Winter 2016

Zabette Macomber moved to approve the Personnel recommendations and Toby Holmes seconded the motion.

**Voted, Approved, Passed 4-0**

**Decision Items:**

A. Board Policy No. 1400 –Meeting Conduct, Order of Business and Quorum “Two Meeting Rule”.

Michael Soltman provided proposed revisions for Board Policy No. 1400 for board action.

Steve Ellison moved to approve Board Policy No. 1400 –Meeting Conduct, Order of Business and Quorum “Two Meeting Rule” and Toby Holmes seconded the motion.

**Voted, Approved, Passed 4-0**

**Reports:**

A. Budget Status and Enrollment Reports

Michael Soltman presented the September Budget Status and November Enrollment Reports for board review.

**Discussion Items:**

A. Strategic Planning Update/ Closing the Opportunity Gap

Board conducted a discussion on Strategic Planning and closing the opportunity gap.

- Michael Soltman presented strategies, strategic initiatives to support the strategies and the objectives on how to measure those achievements.
- Board discussed the accountability for objectives and how those details can be measured more specifically. Board requested specific target percentages to be able to measure progress data more clearly.
- Michael Soltman discussed the process of developing accurate performance measures for the district.
- Stephanie Spencer explained how the data can be used to discover student growth.
- Board requested staff recommendations for performance targets.
- Michael Soltman presented a PSESD Equity in Education Services proposal for the

VISD including an overview with goals and objectives, a timeline for Phase I and Phase II, and a budget of activities.

- Spring Hecht (Racial Equity community member) commented on the community's involvement and the process of developing the district equity team.
- Michael Soltman presented board with an ASCD-Educational Leaders Magazine and recommend articles for the board to review and discuss together.
- Michael Soltman invited board members to attend a Director Equity Training and learning walks with Nikom Pon from the PSED at 1:30pm-4pm to train administrators, a planning dinner from 5pm-7pm and a community meeting from 7pm-9pm to be held on December 12<sup>th</sup>.
- Bob Hennessey made a recommendation that the district include social equity with this work. The board will continue the conversation to determine what is important for the district.

B. Discussion of Board Work Plan Priorities for 2016-2017

The board refined and brainstormed the list of potential work priorities.

- Michael Soltman presented the board meeting planning calendar indicating where board reports may make sense.
- Board discussed the process of determining what the board members would like to learn regarding the work plan priorities. They agreed to first have an offline conversation with the specific players and to refine ideas and then present those ideas at a board meeting.
- Board discussed developing guidelines around small cap/tech levy projects. Bob Hennessey will continue working with Matt Sullivan to complete ideas.
- Zabette Macomber will continue to work on ways to enhance communication between board and the community.
- Michael Soltman will present considerations for a late start for secondary schools at the December 8 board meeting.
- The board will address how to sustain and enhance board/teacher relationship at the December 1 PLC leader dinner meeting.
- Board discussed establishing strategic plan program indicators with work plan priorities.
- Board will discuss a study abroad program and other district travel opportunities at the January 12, 2017 board meeting.
- Board agreed to determine the possible district needs for additional para educators and other resources that will be discussed at the PLC/Board dinner meeting on December 1.

C. Superintendent's Annual Professional Objectives

Michael Soltman presented annual professional objectives for board discussion.

- Board discussed February/March as the timeline for a superintendent annual review.
- Board discussed the need to determine how goals and specific objectives are measured. Stephanie Spencer and Michael Soltman will develop a process for the board to review.
- Board discussed adding additional initiatives as the year progresses.

D. Focus/Agenda for the PLC Lead/Board Dinner Meeting December 1, 2016

Michael Soltman presented a draft agenda for the December 1, 2016 meeting for board discussion.

- Michael Soltman presented a draft agenda including outcomes, protocols and suggested check in questions.

**E. Capital Planning Discussion**

Board members discussed and begin to prioritize projects for inclusion in a bond proposal.

- Bus Barn property soil testing and VHS gymnasium bleacher estimates will be presented to the board at the November 17 capital planning meeting.
- Board discussed steps toward finalizing a bond measure proposal.
- Board discussed community involvement in the bond process.
- Board discussed the work scope for Building F and the majority of the board supported a partial seismic upgrade.

**F. Board Policy Revisions:**

Michael Soltman presented board policy revisions for board discussion.

1. Policy No. 3115 –Homeless Students: Enrollment Rights and Services (1st Reading)
  - Policy No. 3115 was tabled until the next meeting because of new WSSDA policy changes.
2. Policy No. 5222 –Job-Sharing Staff Member (1st Reading)
  - Amy Sassara reviewed policy revisions.
  - Board discussed advantages and disadvantages of job sharing.
2. Policy No. 5260 –Personnel Records (1st Reading)
  - Board discussed the potential of some straight forward policy revisions be approved in one board meeting instead of two meetings. Board will consider this next time.

**Contracts:**

Associated Earth Sciences, Inc; Phase II ESA Geoprobe soil sampling	September –December, 2016	Estimated Not to Exceed \$8,200	GF
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Steve Ellison moved to approve Contracts and Toby Holmes seconded the motion.

**Voted, Approved, Passed 4-0**

**Consent Agenda:**

- A. General Fund, Associated Student Body Fund, Capital Fund Vouchers, Payroll
  - Associated Student Body AP Warrants Check Number #401871 - #401887 = \$10,865.73
  - Associated Student Body AP Warrants Check Number #401888 - #401889 = \$456.00
  - General Fund AP Warrants Check Number #130840 - 3130841 =VOID
  - General Fund AP Warrants Check Number #130753 - #130841 =\$149,106.42

- Payroll Vendor AP Warrants Check Number #303244 - #303273 =\$444,761.15
- Payroll Vendor AP Warrants Check Number #303274 - #303283 =\$1,223.98
- Payroll Vendor AP Warrants Check Number #201600014 - #201600016  
=\$824,621.38
- Payroll Vendor AP Warrants Check Number #201600017 - #201600022 =\$3,580.42
- Payroll Vendor AP Warrants Check Number #8922 - #8923 =\$29,085.02
- Payroll Vendor AP Warrants Check Number #8940 - #8943 =\$1,273,018.44

**B. Overnight/Out-of-State Trips:**

1. VHS Varsity Boys' Basketball; Retreat; Ocean Shores, WA.;  
November 19-20, 2016
2. VHS Boys' Basketball; Tournament; Victoria, BC Canada;  
December 27-30, 2016
3. VHS Varsity Boys' Basketball; Showcase Event; Kent, WA;  
January 15-16, 2017

**C. Donations:**

1. Vashon Thriftway; VHS Athletics; \$4,900

Zabette Macomber moved to approve the Content Agenda and Toby Holmes seconded the motion.

**Voted, Approved, Passed 4-0**

**New Business:**

Bob Hennessey:

- Requested social justice be included in the racial equity conversation
- Board discussed if reaching every student is the goal each group does not need to be parceled out.

**Adjournment:**


Meeting adjourned at 8:52p.m.

Vashon Island School District No. 402  
MINUTES November 10, 2016


Presented for Approval on December 8, 2016

Approved as presented.

Approved as amended.

  
Bob Hennessey, Chair  
Steve Ellison

12/8/16  
Date

  
Michael Soltman, Secretary

12/8/16  
Date