

Vashon Island School District No. 402
MINUTES of October 27, 2016
Presented for Approval on November 10, 2016

Board Members Present:

Bob Hennessey -Chair
Dan Chasan
Zabette Macomber
Toby Holmes
Steve Ellison

Superintendent:

Michael Soltman

Note: Statements in these minutes are not taken verbatim, but are reflective of the intent and/or content of the discussions. A recording of the meeting is available.

Call to Order/Pledge:

Bob Hennessey called the meeting to order at 7:00 p.m. leading the Pledge of Allegiance.

Agenda:

Steve Ellison moved to approve the Agenda and Dan Chasan seconded the motion.

Voted, Approved, Passed 5-0

Minutes:

- October 13, 2016

Dan Chasan moved to approve the Minutes and Steve Ellison seconded the motion.

Voted, Approved, Passed 5-0

Public Comment: (No Comment)

Superintendent Report:

- Invited board to attend PSESDWSSDA *Closing the Opportunity Gap Workshop* to be held on November 21, 2016.
- Invited board members to attend *McCleary Funding and Discussion Meeting* to be held on November 10, 2016. Zabette Macomber and Steve Ellison expressed interest in attending.

Board Member Remarks:

Dan Chasan:

- Gave an update on Washington State Art Commission (ArtsWA) VHS public art installation.

Dan Chasan made a motion to amend the agenda to add Washington State Art

Commission (ArtsWA) VHS public art installation as Decision #9 item #E and Steve Ellison seconded the motion.

- Board discussed waiving the two meeting requirement because the art proposal has been discussed at previous meetings.

Voted, Approved, Passed 5-0

Capital Planning Workshop :

Board conducted a capital planning workshop.

1) Discussed new estimates and project information.

Building K

- Brandy Fox reviewed recommendations for “increased functionality” of building.
- Board discussed if board members would be willing to make preliminary decisions on bond projects tonight.
- Board asked project team to give the board their priority recommendations of 1-4.

Building F

- Brandy Fox reviewed recommendations.
- Discussed if voluntary seismic improvements would affect building code.
- Brandy Fox will update board with new estimates as she receives them.

VHS Gym

- Dave Wilke presented 7 recommendations identified to extend the building life by 10 years.
- Dave Wilke recommended a survey of general condition of bleachers and will bring the board results.

Zabette Macomber moved to approve up to \$3,500 to spend on a general survey of VHS gymnasium bleachers and Dan Chasan seconded the motion.

Voted, Approved, Passed 4-1

McMurray Locker Room

- Brandy Fox presented estimated costs =\$345,000

McMurray Window Replacement

- Dave Wilke reviewed maintenance and installation labor that would involve VISD facilities. Estimate = \$169,000
- Board discussed the project being potentially scalable.

CES Furniture

- Board discussed the project being potentially scalable. Estimate = \$236,406

Existing Maintenance Building

- Board discussed if volunteer seismic upgrades to Bus Barn would affect code and would like estimates on a retrofit only.

Toby Holmes made a motion to authorize up to \$2,500 for seismic survey of bus barn and Dan Chasan seconded the motion.

Voted, Approved, Passed 5-0

- Board discussed the possible steps necessary if the soil samples of the bus barn are contaminated.

VHS Track

- Michael Soltman presented a high school track schedule showing that our sports league invites all 5 schools to each meet.
- Board discussed VHS stadium lighting upgrades.

2) Discussed potential bond timelines for April and November 2017.

- Michael Soltman reviewed the planning calendar for potential election dates and how board meetings and planning meetings could be scheduled to reach that goal.
- Board discussed ways to invite public involvement.
- Board discussed the advantages and disadvantages for having the bond on a November or April 2017 election.
- November 17 and December 15, 2016 are scheduled for Capital Planning Workshops.
- Board requested a template with considered projects and the cost estimates to start building the proposal for the bond. Brandy Fox will present a working draft at the November 10 board meeting.

3) Discussed additional requests for information.

- Board requested that planning team prioritize recommendations 1-4 for building K.
- Board requested Norpak to survey VHS gymnasium bleachers to obtain cost estimate for renovation and repair.
- Board requested cost estimates for seismic upgrades only for the bus barn.

4) Discussed a plan for additional public engagement.

- Board requested the public be invited to November 17 capital planning workshop.

Toby Holmes made a motion to complete a tentative bond proposal by December 25, 2016 to prepare for a targeted April 2017 election and Dan Chasan seconded the motion.

Voted, Approved, Passed 5-0

5) Board discussed whether to consider action to commit to a consensus decision on any bond proposal proposed to the voters.

- Board discussed having unanimous board member support of the proposed bond proposal on the ballot.

Dan Chasan made a motion to plan on not moving forward with any bond proposal on the ballot unless there is unanimous board member support and Toby Holmes seconded the motion.

Voted, Approved, Passed 5-0

Personnel:

A. Classified:

1. Hire: Brandon Ison; District Custodian; 1.0 FTE; Effective October 18, 2016

B. McMurray Middle School Advisors for the 2016-17 school year:

Level C:

1. Prevention Club-Carolyn Zike

Level D:

1. ASB –Dan Baker and Tim Heryford
2. Yearbook/Annual -Katie Lewandowski

Level E:

1. Art Club-Katie Lewandowski
2. Music Club-Dan Baker
3. Yoga/Wellness Club-Ronly Blau
4. Writing/Reading Club-Julie Jaffe
5. Mentorship-Carolyn Zike
6. Chess/Gaming Club-Patty Gregorich
7. Maker/Technology Club-John Stanton

C. Coaches

1. Rick Bonaventura; VHS Assistant Football Coach; Fall 2016

Dan Chasan moved to approve the Personnel and seconded the Toby Holmes seconded the motion.

Voted, Approved, Passed 5-0

Dan Chasan made a motion to discuss #11 Discussion item #C prior to #9 Decision item #A and Zabette Macomber seconded the motion.

Voted, Approved, Passed 5-0

Discussion Item:

C. Board Policy No. 1400 –Meeting Conduct, Order of Business and Quorum “Two Meeting Rule”

The board revisited and discussed the intent of the “two meeting rule”.

- Bob Hennessey reviewed proposed revisions.
- Board discussed having a simple majority or unanimous consent when not meeting 2 meeting rule. Board members agreed to unanimous consent.
- Dan Chasan requested to add; “when it has already been discussed by the board” in the final paragraph of the meeting conduct and order of business.
- Board discussed the process of allowing public to comment during meetings.
- Board agreed to place as a decision item at the next board meeting.

Decision Items:

A. Update on Estimates and Detail for the Proposed 2016-2017 Cap/Tech Projects
Matt Sullivan and Dave Wilke presented updates on estimates and detail for the proposed 2016-2017 Cap/Tech Projects for board action.

- Michael Soltman recommended that the camera project be covered by the small

- cap funds not the tech budget.
- Board discussed how McM window replacement project could be funded by cap/tech levy funds initially and then be reimbursed if bond proposal passes.

Steve Ellison made a motion to go forward with the McM window replacement in summer 2017 to be paid out of the cap/tech levy and to be paid back by the bond fund if it passes and Dan Chasan seconded the motion.

- Board discussed the McM Window project being in a past cap/tech levy proposal.

Voted, Approved, Passed 5-0

Dan Chasan made a motion to approve the camera project to be funded by the small cap levy funds and Zabette Macomber seconded to motion.

- Board discussed the lack of apparent transparency in the tech side of the cap/tech levy.

Voted, Approved, Passed 4-1

Dan Chasan made a motion to reconsider his previous motion regarding the camera project being funded by the cap/tech levy and Steve Ellison seconded the motion.

- Board discussed the timeline of McM window replacement and how the project could be effected until the bond passes.

Dan Chasan withdrew his motion to reconsider the proposal to pay for the camera project out of the cap/tech levy.

B. Policy No. 3122 –Excused and Unexcused Absences (2nd reading)

Michael Soltman provided revisions to Policy No. 3122 –Excused and Unexcused Absences for board action.

Dan Chasan moved to approve the Policy No. 3122 –Excused and Unexcused Absences and Zabette Macomber seconded the motion.

Voted, Approved, Passed 5-0

C. Policy No. 3410 –Student Health (2nd reading)

Michael Soltman provided revisions to Policy No. 3410 –Student Health for board action.

Dan Chasan moved to approve the Policy No. 3410 –Student Health and seconded the Zabette Macomber seconded the motion.

Voted, Approved, Passed 5-0

D. Resolution No. 745 -Imprest Accounts (2nd reading)

Matt Sullivan presented Resolution No. 745 –Imprest Accounts for board action.

Dan Chasan moved to approve the Resolution No. 745 -Imprest Accounts and Zabette Macomber seconded the motion.

Voted, Approved, Passed 5-0

E. Washington State Arts Commission (ArtsWA) VHS public art installation

Dan Chasan presented an update on the ArtsWA public art installation at VHS.

Dan Chasan made a motion to approve the location and design of ArtsWA VHS art installation and Toby Holmes seconded the motion.

- Discussed possible costs of earthwork and materials to support artwork. Expecting no known district costs.

Voted, Approved, Passed 5-0

Reports:

A. Instructional Materials Committee (IMC) Report

Stephanie Spencer presented updates on the Instructional Materials Committee (IMC) for board review.

- Stephanie Spencer reviewed the 2016-2017 adoption cycle., and district adoption process.
- Stephanie Spencer recommended a deeper conversation with board if members are interested in how the district determines scope and sequence, standards, and materials to review.

B. Bilingual Program

Stephanie Spencer presented a bilingual program update for board review.

- Stephanie Spencer reviewed the English Language Development Program for the district including staffing assignments and the screening program.
- Stephanie Spencer presented the district staff resources by building, including the preschool program.
- Stephanie Spencer recommended putting a 1.0 FTE at CES and 2 full time para positions to work at McM and VHS.

C. Annual Assessment Results and School Profiles

Stephanie Spencer presented annual assessment results and school profiles for board review.

- Stephanie Spencer presented school profiles for each building.
- Stephanie Spencer reviewed how goals are determined for each building.
- Stephanie Spencer presented the objectives to reach every student by 1) essential life skills, 2) academic skills, and 3) contributing by participating.
- Stephanie Spencer reviewed state assessment facts with our district including achievement gaps.
- Stephanie Spencer reviewed goals and activities that are working toward meeting objectives.
- Board requested that Michael Soltman email "Sea the Change" McMurray video from June 2015.

Dan Chasan left at 9:05pm

Steve Ellison made a motion to table #10 Reports item #D Budget Status and Enrollment

Reports, and #E 2015-2016 Fiscal End of the Year Report and #11 Discussion item #A Budget Planning and Development and #B Discussion of board Work Plan Properties for 2016-2017 until the next board meeting and Zabette Macomber seconded the motion.

Voted, Approved, Passed 4-0

~~D. Budget Status and Enrollment Reports~~

~~— Matt Sullivan will present the Budget Status and Enrollment Reports for board review.~~

~~E. 2015-2016 Fiscal End of the Year Report~~

~~Matt Sullivan will present the 2015-2016 fiscal end of year report for board review.~~

Discussion Items:

~~A. Budget Planning and Development~~

~~Michael Soltman and Matt Sullivan will facilitate a conversation with board members to determine essential discussion necessary for the 2017-2018 budget process.~~

~~B. Discussion of Board Work Plan Priorities for 2016-2017~~

~~The board will further refine the brainstormed list of potential work priorities and consider the superintendent's annual professional objectives.~~

Contracts:

Dyan Prouse, Physical Therapy Services	September 6, 2016 - June 23, 2017	\$70 per hour - for up to 25 hours per month Not to Exceed \$17,500	GF
Taproot Theatre; <i>Camp Super Friend</i> at CES	January 10, 2017	Not to Exceed \$684	GF
Flow Therapeutic Associates, Woodrow Pollock, LMHCa Parent Support Weekly Meeting At McMurray	October 5, 2016 – June 21, 2017	Not to Exceed \$1,920	GF-Foundation

Zabette Macomber moved to approve Contracts and Toby Holmes seconded the motion.

Voted, Approved, Passed 4-0

Consent Agenda:

A. General Fund, Associated Student Body Fund, Capital Fund Vouchers, Payroll

- Associated Student Body AP Warrants Check Number #401846 - #401853
=\$3,633.13
- Associated Student Body AP Warrants Check Number #401854 - #401862
=\$7,846.45
- Associated Student Body AP Warrants Check Number #401863 - #401870
=\$4,384.26
- General Fund AP Warrants Check Number #130544 =VOID
- General Fund AP Warrants Check Number #130686 =VOID
- General Fund AP Warrants Check Number #130621 - #130680 =\$185,216.72
- General Fund AP Warrants Check Number # 130681 - #130687 =\$7,799.37
- General Fund AP Warrants Check Number # 130688 - #130711 =\$42,607.95
- General Fund AP Warrants Check Number # 130712 - #130752 =\$114,480.82
- Payroll Vendor AP Warrants Check Number #303214 - #303243 =\$432,228.64
- Payroll Vendor AP Warrants Check Number #201600003 - #201600008 =\$836,122.05
- Payroll Vendor AP Warrants Check Number #201600009 - #201600011 =\$10,238.80
- Payroll Vendor AP Warrants Check Number #201600012 - #201600013 =\$1,092.50
- Payroll Vendor AP Warrants Check Number #8922 - #8923 =\$29,085.02
- Payroll Vendor AP Warrants Check Number #8924 - #8935 =\$1,259,711.68
- Payroll Vendor AP Warrants Check Number #8936 - #8939 =\$14,135.80

B. Donations:

1. PTSA; McM and VHS Science Programs; \$1,000
2. Eagles #3144; CES and McM Music Programs; \$7,300
3. Vashon Golf and Swim Club; VHS ASB Golf Club; \$1,500
4. Bill Burby Fun Run Assc.; VHS Boys' Basketball; \$3,900
5. Bill Burby Fun Run Assc.; VHS Track and Field Program; \$2,000

C. Overnight/Out –of-State Trips:

1. Sources of Strength (McM); WA State Fall Prevention Summit;
November 6-8, 2016
2. Sources of Strength (VHS); WA State Fall Prevention Summit;
November 6-8, 2016

Toby Holmes moved to approve Content Agenda and Steve Ellison seconded the motion.

Voted, Approved, Passed 4-0

New Business: (No New Business)

Adjournment:

Meeting adjourned at 9:18 p.m.

Vashon Island School District No. 402
MINUTES October 27, 2016

Presented for Approval on November 10, 2016

Approved as presented.

Approved as amended.



Bob Hennessey, Chair 11/10/16
Date



Michael Soltman, Secretary 11/10/16
Date