

Vashon Island School District No. 402  
**MINUTES of September 29, 2016**  
**Presented for Approval on October 13, 2016**

Board Members Present:

Bob Hennessey -Chair  
Dan Chasan  
Zabette Macomber  
Toby Holmes  
Steve Ellison

Superintendent:

Michael Soltman

**Note: Statements in these minutes are not taken verbatim, but are reflective of the intent and/or content of the discussions. A recording of the meeting is available.**

**Call to Order/Pledge:**

Bob Hennessey called the meeting to order at 7:00 p.m. leading the Pledge of Allegiance.

**Agenda:**

Dan Chasan moved to approve the Agenda and Zabette Macomber seconded the motion.

- Bob Hennessey made a motion to have a formal decision by vote on item #11A – Vashon Park District Annual Payment Request-to take place at the next board meeting.
- Steve Ellison requested that the board decide on a board retreat date tonight. Bob Hennessey recommended that item would be addressed as new business.

**Voted, Approved, Passed 5-0**

**Minutes:**

- August 11, 2016
- September 1, 2016
- September 8, 2016

Dan Chasan moved to approve the Minutes and Steve Ellison seconded the motion.

**Voted, Approved, Passed 5-0**

**Public Comment: (no public comment)**

### **Superintendent Report:**

- Matt Sullivan gave the board members a bond refinancing update.
- Michael Soltman gave update on Title IX training that he attended.

### **Board Member Remarks:**

Toby Holmes

- Commented on attending Chautauqua and McMurray open houses.

Steve Ellison

- Commented on attending Chautauqua and Vashon Island High School open houses.

Zabette Macomber

- Commented on challenging acoustics in Chautauqua gym.
- Commented on a community member asking about signage for the Vashon Island High School.

### **Capital Planning Workshop –Additional Estimates and Options**

Bandy Fox provided additional estimates and options and the board conducted a Capital Planning Workshop.

#### **Building K**

- Majority of board requested cost estimates of repairs 1-4 recommended for "Increased Functionality", page 3 of Brandy Fox handout.
- Majority of board requested square footage cost estimate for list of 12 repairs on page 4 for Brandy Fox handout.
- Majority of board requested cost estimate for repair/replacement of the roof and HVAC components only.

#### **Bus Barn and Yard**

- Board discussed the challenges and advantages of the bus barn yard on the existing site or moving locations.
- Board authorized up to \$20K for a phase 1 assessment for Geo Tech to complete soil testing on current property.
- Brandy Fox reviewed replacement options and recommendations.
- Majority of board agreed to move forward with cost estimates on a two bay 7,500 square foot bus barn/yard.

#### **Building F**

- Board conducted a discussion on the building F recommendations.
- Board members commented on challenges and advantages of making only minor improvements.
- Matt Sullivan had the Risk Pool assess Building F. A report will be provided by them to the board next week.
- Majority of board authorized additional \$5K for further seismic assessments and

recommendations provided by Coughlin, Porter, Lundeen.

#### Storage

- Dave Wilke reviewed district storage needs.

#### Technology

- Majority of board agreed to replace the roof on technology portable.

#### VHS Gymnasium

- Board discussed VHS gym upgrades and options for repair or replacement.
- Majority of the board agreed to keep the VHS gym bleachers as is.
- Majority of board requested a scope of work and costs for capital maintenance and repair of VHS gym.

#### VHS Track

- Majority of board agreed on 6 lane track.

#### McMurray Windows

- Window estimates will be provided next meeting.

#### McMurray Gym Seismic

- Brandy Fox recommended to monitor the structural cracking and that no immediate repair is necessary.

#### McMurray Locker Room

- Majority of board requested cost estimate and recommendations for new lockers, 4 showers, and updated finishes in each locker room including a hot water tank replacement.

#### McMurray Classroom Flooring

- Brandy Fox will update cost estimates for next meeting.

#### CES Classroom Furniture

- Majority of board requested cost estimates by category; student furniture vs. teacher/adult furniture.

#### VHS Parking Lot Resurfacing

- Majority of board agreed to take item off the list.

#### VHS Tennis Courts

- Board conducted a discussion on district program needs.
- Majority of board agreed on considering \$180K for two court replacement.

Bob Hennessey requested that the board discuss capital planning at each board meeting to move closer to a bond proposal.

**Personnel:**

- A. 2016-2017 VHS Club and Activity Advisors and Stipend Placement
- |   |  |
|---|--|
| 1. A Riptide Steven Denlinger             | 12. D Amnesty/Interact Matt Tilden                     |
| 2. A ASB Kara Sears                       | 13. D 2017 Advisor Melissa Kehl                        |
| 3. A Band Dan Baker                       | 14. D 2018 Advisor Sarah Powell                        |
| 4. A Drama Stephen Floyd                  | 15. E 2019 Advisor Per Lars<br>Blomgren & Jason Butler |
| 5. A VHS/McM Robotics<br>Bruce Johns      | 16. E 2020 Advisor Tara Vanselow                       |
| 6. B Debate Matt Tilden                   | 17. E Spanish Sarah Powell                             |
| 7. C Yearbook Mary Kay<br>Rauma           | 18. E Science ?? Open                                  |
| 8. C Club RISE Jason Butler               | 19. E Guide Dogs Char Phillips                         |
| 9. C Assistant Debate Joseph<br>Sullivan  | 20. E Math Team Andy Callender                         |
| 10. D Honor Society Christine<br>Browning | 21. E Lit Mag Steven Denlinger                         |
| 11. D QSA Aaron Marsh                     | 22. E Green School Jordan<br>Browning                  |
|   | 23. E Japanese Raeanna Mason                           |
|   | 24. ? Outdoor Club Char Phillips                       |

B. Classified:

1. Hire: Jenifer Beck; CES Campus Monitor; 4.5 hrs./day; Effective September 19, 2016
2. Hire: Onah Meyers; VISD Fiscal Coordinator; 8hrs.day/260 days; Effective September 27, 2016.
3. Resignation: Stephanie Williams; VHS Custodian 8hrs/260 days; Effective September 30, 2016

C. Certificated:

1. Increased Hours: Kent Chappelka; McM elective and RTI; .2 FTE; Effective 2016-2017 school year.

Dan Chasan moved to approve the Personnel and Steve Ellison seconded the motion.

- Board discussed the increase of FTE.

**Voted, Approved, Passed 5-0**

**Decision Items:**

- A. Policy No. 4210 –Regulation of Dangerous Weapons on School Premises  
Michael Soltman provided proposed revisions to Policy No. 4210 –Regulation of Dangerous Weapons on School Premises for board action.

Dan Chasan moved to approve Policy No. 4210 –Regulation of Dangerous Weapons on School Premises and Zabette Macomber seconded the motion.

**Voted, Approved, Passed 5-0**

**Discussion Items:**

- A. Vashon Park District Annual Payment Request

Matt Sullivan provided information regarding a Vashon Park District annual payment Request for board discussion.

- Board discussed the advantages and disadvantages of this agreement.
- Board wanted to make sure that there were no legal issues with deferment.
- This will be a Decision Item on the October 13, 2016 board meeting.

**Reports:**

**A. Budget Status and Enrollment Reports**

Matt Sullivan presented the Budget Status and Enrollment Reports for board review.

- Matt Sullivan reviewed budget status for 2015-2016 and enrollment for 2016-2017.
- Board discussed student and family link enrollment and some reasons behind the increase.

**B. Maintenance and Grounds Annual Report**

Matt Sullivan and Dave Wilke provided a Maintenance and Grounds Annual Report for board review.

- Dave Wilke reviewed end of year report including a summary of maintenance plan, helpdesk work orders, maintenance calendars, BCA checklist, minor capital project list, and a midyear satisfaction survey.

**New Business:**

- Board discussed the reasons to conduct a retreat and how to make the time productive.
- Bob Hennessey will provide a draft agenda at the next meeting for a proposed a retreat date of October 20, 2016.

**Discussion Items:**

**B. Update on Estimates and Detail for the Proposed 2016-2017 Cap/Tech Projects**

Matt Sullivan and Dave Wilke presented updates on estimates and detail for the proposed 2016-2017 Cap/Tech Projects for board discussion.

- Bob Hennessey requested a board discussion on the district process that determines projects that are considered for minor capital projects.
- Michael Soltman made the recommendation to approve proposed cap/tech projects.

**C. Discussion of Board Work Plan Priorities for 2016-2017**

The board refined the brainstormed list of potential work priorities.

- Board will conduct a future discussion to determine the process of how priorities will be determined and developed.
- Bob Hennessey will work with the board members independently to refine their priorities and come with a list to present at the next board meeting.
- Michael Soltman recommended that the board learn exactly what teachers are requiring before proposing a solution.

**Contract for Board Approval: September 29, 2016**

Paula Cummings; On call to conduct Title 9 and HIB	September 1, 2016- August 31, 2017	\$80 per hour and any reimbursable	GF
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investigations as required.		expenses for approved training and travel. Not to Exceed \$7,500	
NW Educational Service; District information and data system services	Sept 1, 2016-August 31, 2017	\$41.41/year/student FTE Not to Exceed \$65,000	GF
Scott Bonney – Guided Learning Tutor for StudentLink students in Math/Science – Semester 1.	AUG 31, 2016 – JAN 26, 2017	Not to exceed \$4,000	GF
Karen Person – Guided Learning Tutor for StudentLink students in Humanities – Semester 1.	AUG 31, 2016 – JAN 26, 2017	Not to exceed \$4,000	GF
Tom Pruiksmas – Guided Learning Tutor for StudentLink students in Humanities – Semester 1.	AUG 31, 2016 – JAN 26, 2017	Not to exceed \$4,000	GF
Barbara Gustafson – 3 science classes for grades K-8 for FamilyLink's semester 1 class schedule.	SEPT 14 – DEC 8, 2016	55 hours @ \$30/hour includes class and prep time. Not to exceed \$1,650	GF
Alisara Martin – 3 art classes for grades K-8 for FamilyLink's semester 1 class schedule.	SEPT 14 – DEC 8, 2016	41.25 hours @ \$30/hour includes class and prep time. Not to exceed \$1,237.50	GF

Annie Hancock – 3 art classes for grades K-8 on Sept. 28 & 29, 2016 for Alisara Martin.	SEPT 28 & 29, 2016	3.75 hours @ \$30/hour includes class and prep time. Not to exceed \$112.50	GF
Amity Institute; Sponsoring three internships of international students to CES ELL program	September 1, 2016-June 30, 2017	\$4,800 agency fee + stipend fee of \$200/month/intern Not to Exceed \$10,800	GF
PSED Early Childhood Education & Assistance Program services (ECEAP)	July 1, 2016-June 30, 2017	District will receive reimbursement of all expenditures, up to \$142,667	GF
Todd Zimberg; Work with percussion students at VHS and McM throughout school year.	September 15, 2016-June 30, 2017	\$50.00 per hour; 4 hours on ODD Block days and 2 hours on 'normal' days Not to Exceed \$6500 (to be paid by Bruchas Will)	GF
CONTRACT AMENDMENT Jacob Danielsen; Tech assistance extended to June 30, 2017		\$20/hour Not to Exceed \$60 hours	GF
Alternative Concepts; 1:1 behavior therapy services to student throughout school year.	Sept 19, 2016-June 23, 2017	\$52/hour Not to Exceed \$44,460	GF

Zabette Macomber moved to approve Contracts and Steve Ellison seconded the motion.  
**Voted, Approved, Passed 5-0**

**Consent Agenda:**

- A. General Fund, Associated Student Body Fund, Capital Fund Vouchers, Payroll
  - Associated Student Body AP Warrants Check Number #401832 =\$371.37

- Associated Student Body AP Warrants Check Number #401833 - #401834 =\$1,122.75
  - Associated Student Body AP Warrants Check Number #401835 - #401845 =\$2,624.65
  - Capital AP Warrants Check Number #2619 =\$4,590.24
  - General Fund AP Warrants Check Number #127973 and #128786 =VOID
  - General Fund AP Warrants Check Number #130425 - #130452 -\$89,521.05
  - General Fund AP Warrants Check Number #130453 - #130484 =\$46,835.91
  - General Fund AP Warrants Check Number #130485 =VOID
  - General Fund AP Warrants Check Number #130486 – 3130510 =\$21,337.48
  - General Fund AP Warrants Check Number #130511 - #130523 =\$45,021.79
  - General Fund AP Warrants Check Number #130524 - #130563 =\$132,102.01
  - General Fund AP Warrants Check Number #130564 - #130610 =\$45,935.76
  - General Fund AP Warrants Check Number #130611 - #130620 =\$25,708.01
  - Payroll Vendor AP Warrants Check Number #303185 - #303213 =\$445,371.08
  - Payroll Vendor AP Warrants Check Number #201500093 - #201500093 =\$2,234.67
  - Payroll Vendor AP Warrants Check Number #201500094 - #201500096 =\$818,781.70
  - Payroll Vendor AP Warrants Check Number #201600001 - #201600002 =\$5,331.68
  - Payroll Vendor AP Warrants Check Number #8919 - #8921 =\$1,267,741.82
- B. Overnight/Out-of-State Trips
1. Eyes of the Future; Boring, OR./Seaside, OR.; Dates to be determined in 2016-2017
  2. VHS Wrestling; Tri-State Wrestling Tournament; Coeur D' Alene, ID; December 15-18, 2016.

Zabette Macomber moved to approve Content Agenda and Steve Ellison seconded the motion.

**Voted, Approved, Passed 5-0**

**New Business:**

**Steve Ellison:**

- Requested board to review district policy on regulation for non-certificated and certified staff related to hiring for CTE programs.
- Requested seeing superintendent objectives for the year to help define a superintendent review and determine board working objectives at the retreat.
- Michael Soltman will present a draft of his work objectives to present to board at the retreat.

**Adjournment:**

Meeting adjourned at 9:27p.m.



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**Presented for Approval on October 13, 2016**

Approved as presented.

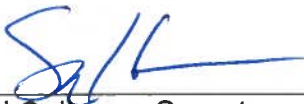
Approved as amended.



Bob Hennessey, Chair

10/13/16

Date



Michael Soltman, Secretary

~~9/29~~ 10/13/16

Date