

Vashon Island School District No. 402  
**MINUTES of June 23, 2016**  
**Presented for Approval on July 28, 2016**

Board Members Present:

Bob Hennessey -Chair  
Dan Chasan  
Zabette Macomber  
Toby Holmes –Excused absence.  
Steve Ellison

Superintendent:

Michael Soltman

**Note: Statements in these minutes are not taken verbatim, but are reflective of the intent and/or content of the discussions. A recording of the meeting is available.**

**Call to Order/Pledge:**

Bob Hennessey called the meeting to order at 7:03 p.m. leading the Pledge of Allegiance.

**Agenda:**

Dan Chasan moved to approve the Agenda and Zabette Macomber seconded the motion.  
**Voted, Approved, Passed 4-0**

**Minutes:**

- June 2, 2016
- June 9, 2016

Dan Chasan moved to approve the Minutes and Steve Ellison seconded the motion.  
**Voted, Approved, Passed 4-0**

**Public Comment:** (No comments)

**Superintendent Report:**

- Presented a calendar for summer programs and professional development for staff and updated board on programs that are targeted.

**Board Member Remarks:**

Steve Ellison:

- Commented on VHS graduation being broadcasted.
- Commented on offering Statistics course at VHS.

Bob Hennessey:

- Commented on graduation ceremony.

- Would like to conduct a budget discussion next year around professional development.

**Personnel:**

**A. Classified:**

1. Leave of Absence: Angeles Benavides; Campus Monitor/VISD Para Educator; 4.5 hours per day; Effective 2016-2017 school year.
2. Resignation: Laura Weston; VHS Library Para 6.5 hours per day; Effective 2016-2017 school year.
3. Retirement: Sandra Pardee; CES Math Support Specialist; 7.5 hours/day; Effective August 31, 2016
4. Resignation: Nolan Myer; ECEAP Paraeducator 8 hours/day; Effective June 23, 2016

**B. VHS Fall Coaching Assignments 2016**

1. Brynie Robinson – Head Football Coach
2. Jason Butler – Assistant Football Coach
3. Laura Johnson – Head Cross Country Coach
4. Lisa Cyra – Assistant Cross Country Coach (pending adequate turn out)
5. Pat Mulvihill – Head Boys Tennis Coach (pending adequate turn out)
6. Lisa Brougham – Assistant Boys Tennis Coach (pending adequate turn out)
7. Kara Sears – Head Volleyball Coach
8. Julie Danzer – Assistant Volleyball Coach (pending adequate turn out)

Dan Chasan moved to approve the Personnel and Zabette Macomber seconded the motion.

**Voted, Approved, Passed 4-0**

**Decision Items:**

**A. Curriculum Adoption Proposals**

Stephanie Spencer provided recommendations for the following curriculum adoption proposals for board action.

1. Psychology
2. Anatomy and Physiology
3. Algebra and Geometry
  - Christine Browning commented on strengths of the textbooks.

Dan Chasan moved to approve Curriculum Adoption Proposals and Zabette Macomber seconded the motion.

**Voted, Approved, Passed 4-0**

**B. 2016-2017 Budget Adoption-Resolution #738**

Matt Sullivan presented the 2016-2017 Budget and Resolution #738 for board adoption.

Dan Chasan moved to approve 2016-2017 Budget Adoption-Resolution #738 and Steve Ellison seconded the motion.

- Board agreed to begin budget discussions earlier in the year for 2017-2018.
- Matt Sullivan acknowledged staff members involved in the budget process.
- Board thanked staff for the work on the budget.

**Voted, Approved, Passed 4-0**

C. Approval of Salary Recommendations for Non-Represented Employees and the Certificated Administrators Contract Agreement

Michael Soltman presented salary recommendations for non-represented employees and the certificated administrators contract agreement.

Dan Chasan moved to approve Approval of Salary Recommendations for Non-Represented Employees and the Certificated Administrators Contract Agreement and Steve Ellison seconded the motion.

Dan Chasan made a motion to table the "certificated administrators' contract agreement" piece and Steve Ellison seconded the motion.

- Discussed that the certificated administrators' contract materials have only been presented in one meeting and the board would like to review for a seconded meeting before making a decision.
- Michael Soltman reviewed salary recommendations.
- Bob Hennessey requested that the board forfeit the two meeting requirement for efficiency of the process and make a decision unless additional information would reflect a change the outcome of the vote.
- Steve Ellison requested more in depth board discussions on financial items that will affect the district.

Motion to approve Certificated Administrators Contract Agreement

**Voted, Approved, Passed 3-1**

Motion to approve Approval of Salary Recommendations for Non-Represented Employees

**Voted, Approved, Passed 4-0**

D. Resolution No. 739 –Declaration of Surplus Property

Dave Wilke presented Resolution No. 739 –Declaration of Surplus Property for board action.

- Discussed having this item approved at the next board meeting on July 28, 2016.

Dan Chasan made a motion to table decision #8 item #D - Resolution No. 739 –Declaration of Surplus Property until July 28, 2016 agenda as a decision item, but first move to discussion item 10 #C for June 23 meeting and Zabette Macomber seconded the motion.

**Voted, Approved, Passed 4-0**

**Reports:**

A. Budget Status and Enrollment Reports

Matt Sullivan presented the Budget Status and Enrollment Reports for board review.

- Board discussed enrollment FTE of 99% used for the 2016-2017 budget.
- Discussed anticipated enrollment for the link programs in 2016-2017.

## **Discussion Items:**

### **A. Cap/Tech Levy Planning**

Bob Hennessey, Steve Ellison and Michael Soltman presented proposed criteria for capital projects and proposed summer cap/tech projects.

- Bob Hennessey presented memo and reviewed prioritization criteria I-IV.
- Presented an approved/proposed list of minor capital projects that included the priority criteria. Board discussed the process of determining framework of the criteria.
- Dave Wilke updated the board on the proposed preschool playground renovation.
- Matt Sullivan updated board of using “cap/tech reserve fund” as a “bank” for mid-range capital projects.
  - Board discussed the advantages and disadvantages of this approach.
  - Board agreed policy and procedure will need to be put in place to safe guard spending.
  - A resolution would need to be drafted to direct business office to take these steps.
  - Michael Soltman recommended having a discussion on the July 28 agenda to move forward.

### **B. Board Meeting Calendar Proposal**

Michael Soltman presented a 2016-2017 board meeting calendar proposal for board discussion.

- Michael Soltman recommended making July 28, 2016 the next meeting and making the July 14, 2016 an optional meeting. Board agreed.
- Michael Soltman will be out of the office July 5-19.

### **C. Resolution No. 739 –Declaration of Surplus Property**

Dave Wilke presented Resolution No. 730 –Declaration of Surplus Property

- Dave Wilke explained to the board a new process to handle surplus sales in the district.
- Dave Wilke updated board on the sale of old gym timbers.
- Dave Wilke explained the surplus of hand cranked paper towel dispensers.

## **Bond Planning Workshop:**

Brandy Fox updated the board on gathering information and data responsive to board requests.

- Presented Ellisport Engineering report
- Presented two track and field options and reviewed what the options include and not included in those proposals.
- Brandy Fox recommended having a workshop on July 28, 2016 to get into more detail on turf vs. field. Board discussed having community involvement at that meeting.
- Board requested finding out the estimate of fixing the drainage on the existing track. It was determined that a cinder track would not allow for the agreed upon level of service.
- Board discussed the level of service board wants the district to provide.
- Board conducted a discussion on track/field program and Stephanie Spencer offered comments.
- Stephen Kicinski with Ellisport Engineering presented a preliminary report on the VHS bleachers and made his recommendations for renovation. Board conducted a discussion on repairing existing bleachers and what those cost estimates may be.

- Stephen Kicinski reviewed a preliminary report on VHS Building F and made his recommendations for renovation. Board conducted a discussion on renovation estimates and possible code requirements.
- Stephen Kininski commented on the McM south end gymnasium wall damage and gave a recommendation for further analysis. Brandy Fox recommended getting an engineer to do further study on wall.
- Brandy Fox will work on cost estimates for repairs to bleachers and include ADA access, and additional information from an independent engineer to determine details on McM gymnasium wall.
- Discussed Building K and VHS gymnasium reroof cost estimates.
- Bus barn ideas will be presented at the July 28 board meeting.
- Reviewed VHS gymnasium seismic recommendations.
- Dave Anderson will come to the July 28 meeting to participate in a bond planning workshop.
- Board would like to be sure public is invited to the July 28 board meeting and a community follow up meeting will be determined.

**Contracts:**

Contract Amendment: Tracie Mach; Prevention specialties and Sources of Strength program coordinator providing student and staff support at McM.	May 1 –June 30, 2016	30 additional hours at \$25 per hour Not to Exceed \$750	GF
School Data Solutions; data dashboard services	August 1, 2016 – July 31, 2019	Annual fee is based on student FTE Estimated at \$10,200 including set up fee for 2016-2017. Estimated \$4,500 2017-2018 Estimated \$4,200 2018-2019	GF
Sound Audiology; Audiology consultation services to district	September 8 – September 30, 2016	Not to Exceed \$850	GF
American Logistics Company, LLC; student transportation to and from special 4 week summer program Listen and Talk	June 1, 2016 – August 31, 2016	Not to Exceed \$1360	GF

Sunbelt Staffing; Full time School Speech Language Pathologist, Elisabeth Baker	Sept 1, 2016-June 23, 2017	\$76/hour Not to Exceed \$114,000	GF
ARK Institute of Learning; support instruction for student	June 27, 2016 – Fall, 2016	\$80 per hour Not to Exceed \$3,840	GF

Dan Chasan moved to approve Contracts Zabette Macomber and seconded the motion.  
**Voted, Approved, Passed 4-0**

**Consent Agenda:**

- A. General Fund, Associated Student Body Fund, Capital Fund Vouchers, Payroll
- Associated Student Body AP Warrants Check Number #401774 - #401783 =\$4,878.29
  - Associated Student Body AP Warrants Check Number #401784 - #401796 =\$13,390.12
  - Associated Student Body AP Warrants Check Number #401797 - #401803 =\$2,356.44
  - General Fund AP Warrants Check Number #130072 - #130135 =\$109,021.74
  - General Fund AP Warrants Check Number #130136 - #130177 =\$56,343.98
  - General Fund AP Warrants Check Number #130178 - #130237 =\$185,744.10
  - Capital Fund AP Warrants Check Number #2618 =\$68,709.76
  - Payroll Vendor AP Warrants Check Number #303097 - #303123 =\$421,098.01
  - Payroll Vendor AP Warrants Check Number #201500072 - #201500074 = \$12,552.97
  - Payroll Vendor AP Warrants Check Number #201500075 - #201500076 =\$756.31
  - Payroll Vendor AP Warrants Check Number #201500077 - #201500079 =\$802,526.98
  - Payroll Vendor AP Warrants Check Number #201500080 - #201500082 =\$19,649.17
  - Payroll Vendor AP Warrants Check Number #8904 - #8909 =\$1,225,691.39
  - Payroll Vendor AP Warrants Check Number #8910 =\$20,635.13
- B. Overnight/Out-of-State:
1. Washington D.C.; McM Exploratory Week; June 12-16, 2017
- C. Donation:
1. Vashon Schools Foundation; VHS Boys' Soccer; \$1,000/\$2,000 McM, Mrs. Karen Stendahl classroom
    - Matt Sullivan and Stephanie Spencer clarified when expenses are taken out of the general fund or ASB fund for athletic expenses.
    - Board discussed the Washington, DC trip and making it affordable and reasonable for all students.
      - Michael Soltman recommended a board study session to discuss objectives and purposes for travel and other extended learning opportunities.

Steve Ellison moved to approve Content Agenda and Zabette Macomber seconded the motion.  
**Voted, Approved, Passed 4-0**  
**New Business: (No new business)**

**Adjournment:**

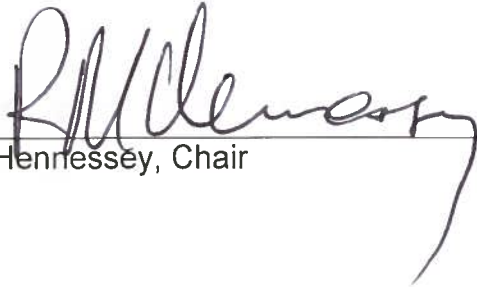
Meeting adjourned at 8:49p.m.

Vashon Island School District No. 402  
**MINUTES June 23, 2016**

**Presented for Approval on July 28, 2016**

Approved as presented.

Approved as amended.



Bob Hennessey, Chair

7.28.16

Date



Michael Soltman, Secretary

7.28.16

Date