

Vashon Island School District No. 402
MINUTES of May 24, 2016
Presented for Approval on June 9, 2016

Board Members Present:

Bob Hennessey -Chair
Dan Chasan
Zabette Macomber
Toby Holmes
Steve Ellison

Superintendent:

Michael Soltman

Note: Statements in these minutes are not taken verbatim, but are reflective of the intent and/or content of the discussions. A recording of the meeting is available.

Call to Order/Pledge:

Bob Hennessey called the meeting to order at 7:02 p.m. leading the Pledge of Allegiance.

Agenda:

Dan Chasan moved to approve the Agenda and Toby Holmes seconded the motion.

Voted, Approved, Passed 5-0

Minutes: (No Minutes)

Public Comment:

Martha Woodard:

- Read a formal statement from the Vashon Education Association (VEA) in support of the district.

Superintendent Report:

- Jodi Burwell will provide a list of year end events to board members.

Board Member Remarks:

Toby Holmes:

- Commented on McMurray Tributes and Treats.

Dan Chasan:

- Attended memorial service for Susan Garlick former teacher.
- Gave update on VHS high school State Art Commission. Presented a design option under consideration.

Bob Hennessey:

- Shout out to Steve Hall, soccer coach of the year. Vashon is going to playoffs in Yakima.

Personnel:

A. Classified:

1. Retirement: M.J. Hartwell; CTE Program Manager/Career Counselor, 7.5 hours/day following student schedule; Effective end of 2015-2016 school year.

B. Certificated:

1. Hire: Kathryn Robinson; Summer School Administrator .167 FTE; Effective July and August 2016.
2. Resignation: Elisabeth Jellison; VHS Science Teacher 1.0 FTE; Effective end of 2015-2016 school year.

Dan Chasan moved to approve the Personnel and Steve Ellison seconded the motion.

- Appreciate the dedication. They will be missed.

Voted, Approved, Passed 5-0

Decision Items: (No Decision Items)

Reports:

A. Budget Status and Enrollment Reports

Matt Sullivan presented the Budget Status and Enrollment Reports for board review.

- Includes influx of state tax revenue.

B. EEOC -Annual Review of Affirmative Action Plan

Amy Sassara presented an EEOC - Annual Review of Affirmative Action Plan for board review.

- Reviewed strategies district is taking to bring in a more diverse staff.
- Michael Soltman commented on Vashon demographics and the Racial Equity Committee that may generate more diverse opportunities.
- Amy Sassara reviewed the required state reporting requirements.

C. Staffing Report –Certificated and Classified

Amy Sassara presented a Staffing Report –Certificated and Classified for board review.

- Reviewed budget vs. actual FTE numbers and variances.

Discussion Items:

A. Policy No. 3230 Student Privacy and Searches revisions (1st reading)

Michael Soltman presented Policy No. 3230 Student Privacy and Searches revisions for board discussion.

- Michael Soltman presented the revision.
- Michael Soltman commented on forming an MOU with King County local law enforcement to support policy and procedures.
- Discussed the “Suspicionless Searches” and the concern that this may allow for

unnecessary searches.

- Michael Soltman commented on bringing a Restorative Justice Model on discipline to the district and will present ideas to the board at a later meeting.

B. Budget Planning-2016-2017 Budget Proposal (1st Reading)

Matt Sullivan provided a 2016-2017 Budget Proposal for board review.

- Matt Sullivan walked board through the budget document.
- Board asked to have off island student enrollment separated from on island students per grade to present at the next meeting.
- Budget due date to PSESD is July 10, 2016 and due date to OSPI is required no later than August 1, 2016.
- Michael Soltman commented that the Special Education Program budget is still being discussed. He will meet with staff to determine how to best service staff and student needs. May make a recommendation to adjust fund balance or contingency for resources to support the program.
- Discussed proposed budgeted FTE in comparison to historical actuals and how enrollment affects those staffing numbers.
- Discussed the Technology Director position opening in September 2016 and what that job description might look like. Discussed possible outsourcing of pieces of the job. Michael Soltman will ask Greg Allison to provide an update to the board.
- Discussed the 5% committed (unreserved) fund balance on page 22, #6.
- Discussed the review of possible retirements and how district plans for that.
- Discussed a discrepancy in grounds maintenance page 29, #62. Matt Sullivan will confirm FTE with board.
- Discussed Vocational Education and how those numbers are driven by student enrollment and program. Discussed how the state is qualifying classes in a new way and the district will need to review programming to meet those new state standards.
- Discussed adding additional para educators as support staff in 2016-2017. This would require making budget adjustments. Michael Soltman will make those recommendations at the next meeting if necessary.
- Martha Woodard commented on the depth of solving district problems and hopes state will fully fund education in the near future.

C. Cap/Tech Levy Planning

The board discussed definitions of maintenance and small capital projects, and reviewed a list of proposed summer projects.

- Presented Policy No. 6800P –Procedure Asset Preservation-Facilities Maintenance and Capital Project Guidelines.
- Defined Maintenance, Capital projects, and Minor and Major projects.
- Presented a list of approved Minor Capital Projects that included a list of additional program improvement requests for completion as early as possible.
- Presented the General Fund MSOC Maintenance budget numbers.
- Michael Soltman is asking for board support on making the preschool playground improvements a priority. Recommended postponing McM lighting retrofit and painting to open up funds for the playground.

- Board discussed how the district prioritizes projects.
- Discussed how the cap/tech levy is funding district salaries instead of projects.
- Requested to discuss Hermanson Service Agreement as a capital project vs. a general fund expense at a future meeting.
- Board discussed the philosophy of spending funds from the cap/tech levy vs. the general fund.
- Board gave permission for Dave Wilke to get cost estimates on the preschool playground and the CES Gym sound system.

Contracts:

Amended Contract: Tom Pruiksmā – for additional hours to prepare students for Smarter Balanced ELA and to lead two off-island field trips connected to his World Ideas class.	April - June 2016	Not to exceed \$705	GF
Amended Contract: Alisara Martin for additional hours to prep and fire pottery projects for three semester 2 art classes.	April – May 2016	Not to exceed \$300	GF
Barb Gustafson: Will lead 2 science field trips in June (Point Robinson Park & Dockton Park/Forest) for FamilyLink students.	June 8 & 15, 2016	Not to exceed \$180	GF

Dan Chasan moved to approve Contracts and Steve Ellison seconded the motion.

Voted, Approved, Passed 5-0

Consent Agenda:

- A. General Fund, Associated Student Body Fund, Capital Fund Vouchers, Payroll
- Associated Student Body AP Warrants Check Number #401744- #401757 = \$7,809.88
 - Associated Student Body AP Warrants Check Number #401758 - #401765 = \$12,118.21
 - Associated Student Body AP Warrants Check Number #401766 - #401773 = \$2,955.88
 - General Fund AP Warrants Check Number #129886 – 3129963 = \$151,665.04
 - General Fund AP Warrants Check Number #129964 - #130034 = \$166,255.50
 - General Fund AP Warrants Check Number #130035 - #130071 = \$21,996.48
 - Payroll Vendor AP Warrants Check Number #303058 - #303090 = \$416,182.94
 - Payroll Vendor AP Warrants Check Number #201500064 – 201500066 = \$17,110.31
 - Payroll Vendor AP Warrants Check Number #201500067 - #201500068 = \$1,177.11

- Payroll Vendor AP Warrants Check Number #201500069 – #201500071
=\$801,437.68
- Payroll Vendor AP Warrants Check Number #8898 =\$19,240.26
- Payroll Vendor AP Warrants Check Number #8899 - #8902 =\$1,218,495.71
- Payroll Vendor AP Warrants Check Number #8903 =\$13,089.93

B. Donation:

1. Laurie Hennessey; VHS Riptide; \$770
2. Paul Anderson; McMurray Middle School; \$1,000
3. Vashon Maury Garden Club; McMurray Middle School LRC Garden; \$770
4. Vashon Maury Garden Club; McMurray Middle School LRC Garden; \$630

Dan Chasan moved to approve Content Agenda item #A and Steve Ellison seconded the motion.

Voted, Approved, Passed 5-0

Dan Chasan moved to approve Content Agenda #B items 1-4 and Steve Ellison seconded the motion.

Voted, Approved, Passed 5-0

New Business: (No New Business)

Adjournment:

Meeting adjourned at 8:42p.m.

Vashon Island School District No. 402
MINUTES May 24, 2016

Presented for Approval on June 9, 2016

Approved as presented.

Approved as amended.


Bob Hennessy, Chair 6/9/16
Date


Michael Soltman, Secretary 6/9/16
Date