

VASHON ISLAND SCHOOL DISTRICT #402

CONFIDENTIAL SCHOOL REPORT/TRANSCRIPT REQUEST

Application for school year _____ or Student is applying for grade: _____
Requested Enrollment Date _____

This form is confidential and will be used solely for admissions and placement. Only the transcript will become part of the student's permanent record.

APPLICANT: Please complete this page and give the entire form to your current school principal. He/she will return it, along with a copy of your official transcript/permanent record, standardized test scores, report cards from the preceding two years, grades/progress reports from the current year, and any notices of disciplinary action (NDA) directly to the school indicated below.

TO BE COMPLETED BY APPLICANT

Student Name _____
First Last Middle Preferred

Address _____
Street City Zip code

Home Phone _____ Sex F M Birthdate: _____ - _____ - _____

Current School _____

Parents/Guardians:

Name Phone numbers E-mail

Name Phone numbers E-mail

I hereby give permission for my daughter's/son's transcript to be forwarded to the school indicated below:

Parent/Guardian Signature Date

- Chautauqua Elementary School
9309 S. W. Cemetery Road
Vashon, Washington 98070
(206) 463-2882 Fax: (206) 463-0937
McMurray Middle School
9329 Cemetery Road S. W.
Vashon, Washington 98070
206-463-9168 Fax: (206) 463-9707
Vashon Island High School
9600 S. W. 204th Street
Vashon, Washington 98070
(206) 463-9171 Fax: (206) 463-1944

TO BE COMPLETED BY THE OFFICE OF THE PRINCIPAL WHERE STUDENT IS CURRENTLY ENROLLED

Please complete this confidential form as accurately as possible and sign at the bottom of this page. Please return the **completed form** along with a copy of the **student's official transcript/permanent record, standardized test scores, report cards from the preceding two years, grade/progress reports from the current year, and disciplinary history** to the school indicated on the other side of this page.

Name of person completing form _____

School _____ Position _____

Telephone _____ Email _____

How many years has the applicant attended your school? _____

This year; how many times has the applicant been absent? _____ Tardy? _____

In the last three years, has the applicant ever been suspended? _____ Expelled? _____

If yes, please include NDA (Notice of Disciplinary Action) or other disciplinary action.

Given the applicant's academic ability, writing skills, self-motivation, and work ethic, this student would be most successful in:

- an advanced program a standard program a program for skills that are below grade level

Please give your appraisal of the student's academic strengths/weaknesses and work ethic. Indicate any unique talents, personal qualities or special circumstances. Be sure to describe special accommodations or modified curricula needed in the classroom. Please attach an additional page, if necessary.

I would like a telephone conference to provide further information: No _____ Yes _____
Best time to call _____ Phone number to call _____

Checklist: Along with this form, please forward the following items to the school indicated by the applicant on the other side of this page.

- ✓ Official transcript/permanent record
- ✓ Standardized test scores
- ✓ Report cards from the preceding two years
- ✓ Grade/progress reports from the current year
- ✓ Disciplinary history