

## BOARD MEETING TOPICS CALENDAR 2004-05 School Year

### JANUARY, 2005

	First Meeting (January 13)		Second Meeting (January 27)
<b>S</b>	<b>Enrollment - Shields</b>	<b>M</b>	Evaluations, Terminations, Resignations - Walker ( <b>Done 10/28 Hiring Process Matrix</b> )
✓	Budget Development - Preliminary Enrollment Estimates – Shields/Walker	✓	Strategic Plan Update – Walker
<b>D</b>	Running Start Participation Preview - Hanson ( <i>Written Report to be Provided</i> )	✓	Policy 3207, Intimidation/Harassment/Bullying – Review – Walker
✓	Curriculum Update: Writing – Principals/Curriculum Specialist/Teaching Staff	✓	Budget Development – Preliminary Budget Assumptions – Shields/Walker
✓	Curriculum Update: Math – Principals/Curriculum Specialist/Teaching Staff	<b>D</b>	<del>Curriculum Focus: P.E. – Principals/Teaching Staff</del>
<b>M</b>	Contracts (When Public Involved?) - Jacobovitch ( <b>To April - 1<sup>st</sup> mtg.</b> )	<b>S</b>	School Improvement Plan Updates (presentation - highlights of goal achievement) – Principals/Kaufman
✓	McMurray Exploratory Week Finalized - Allison/Johnson/Committee ( <b>1 item To Jan. 27</b> )	<b>S</b>	<b>Student Enrollment Detail Report – Walker</b>
<b>M</b>	Superintendent Evaluation (Closed Session) - Board ( <b>To Jan. 27</b> )	<b>S</b>	<b>Budget Status Report – Shields</b> <i>Include Bus Ridership Revenue Update (if available)</i>
<b>D</b>	<del>Board Self Evaluation – Board</del>	<b>R</b>	<b>Cancellation of Outstanding Warrants (if needed) - Shields</b>
<b>R</b>	Chautauqua Elementary Playground Committee - McFarland/Committee	<b>A</b>	Placement Policy - Stackhouse ( <b>Moved to 2/05</b> )
<b>M</b>	Modernization or Demolition of Administration Building w/Costs	<b>A</b>	Email Communications - Chasan ( <b>Moved to 2/05</b> )
		<b>A</b>	Health & Nutrition Policy - Chasan ( <b>Moved to 2/05</b> )
		<b>A</b>	McMurray Exploratory Week - Surfing - Allison
		<b>R</b>	Superintendent Evaluation (Closed Session) - Board

### FEBRUARY, 2005 (One Meeting Only)

	First Meeting (February 10)		Special Session, if Needed
<b>S</b>	<b>Enrollment - Shields</b>		
✓	Projected Enrollment 2005-06 – Shields		
<b>M</b>	Full-Day Kindergarten Program Review – McFarland/Walker ( <b>Decision 3/10</b> )		
<b>M</b>	Placement Policy Discussion - Stackhouse ( <b>Discussion 3/10</b> )		
<b>M</b>	McMurray Foreign Language Program Review – Allison/Walker ( <b>Decision 3/24</b> )		
✓	Highly Capable Program Review – Walker/Principals		
✓	Budget Development – General Update - Shields/Walker		
<b>M</b>	Review: Options for 2006-07 Calendar – Walker (Due April 1) ( <b>Moved to March mtg.</b> )		
<b>R</b>	Email Communications - Chasan		
<b>R</b>	Health & Nutrition Policy - Chasan ( <b>Discussion 3/10</b> )		
<b>S</b>	<b>Student Enrollment Detail Report – Walker</b>		

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### MARCH, 2005

	<b>First Meeting (March 10)</b>		<b>Second Meeting (March 24)</b>
	Budget Development – Legislative Update – Shields/Walker		Budget Development–Preliminary Staffing Plan (Potential Changes) – Shields/Walker
<b>M</b>	Discussion: 2006-07 Calendar – Walker (Due April 1)		<b>Quarterly Capital Project Update – Gill/Shields</b>
	Campus Master Plan – Walker/Gill/Consultant		King County Emergency Drill/Regional Mitigation Plan - Walker
	Surplus Equipment/Materials Declaration - Walker		Review of New Positions Implemented in 2004-05 (Assistant Principal, Chautauqua; Curriculum Specialist, District; Technology Teacher, Chautauqua) – Walker/McFarland
	Culminating Projects Update (Staffing Needs) – Hanson/Martin	<b>S</b>	<b>Student Enrollment Detail Report – Walker</b>
	FamilyLink/StudentLink Program (presentation) – Hanson/Hanger	<b>S</b>	<b>Budget Status Report - Shields</b>
	Quarterly Review of Board Topics - Walker/Board		<b>Extension of Superintendent's contract (Due by June 30) - Board</b>
	<b>State Waiver Requests – High School (Due by April 1)</b>		<b>Adoption of 2-year calendar (2006-07 Due by April 1) – Walker</b>
	<b>IF a Capital Levy were to be run April 26<sup>th</sup>, the Board must pass a Resolution for the ballot measure by March 11<sup>th</sup>.</b>		<b>IF a Capital Levy were to be run May 17<sup>th</sup>, the Board must pass a Resolution for the ballot measure by April 1<sup>st</sup>.</b>
<b>R</b>	Review: Options for 2006-07 Calendar – Walker (Due April 1)	<b>R</b>	Discussion: 2006-07 Calendar – Walker (Due April 1)
<b>A</b>	Open Mike Guidelines - Jacobovitch	<b>A</b>	School Board Email Address - Policy for Use - Walker
<b>R</b>	Full-Day Kindergarten Program Review – McFarland/Walker	<b>A</b>	Use of Technology - Walker/Serko
<b>R</b>	Placement Policy Discussion - Stackhouse	<b>A</b>	McMurray Spanish Program Decision - Allison
<b>R</b>	McMurray Foreign Language Program Review		

### APRIL, 2005

	<b>First Meeting (April 7) ★</b>		<b>Second Meeting (April 28)</b>
<b>S</b>	<b>Enrollment - Shields</b>		Budget Development – Update on Budget Hearings - Walker/Shields
	Budget Development – General Update - Walker/Shields	<b>D</b>	<del>Special Education Services – Kaufman</del>
<b>D</b>	<del>Artists in Residence (Presentation) – Gamble/Walker</del>		Nutritional Update (farm to school) - Campbell
	Review of potential concerns for coming school year (housing, staffing, specific programs)	<b>S</b>	<b>Budget Status Report – Shields</b>
<b>A</b>	Curriculum Update: Writing – Principals/Curriculum Specialist/Teaching Staff	<b>S</b>	<b>Student Enrollment Detail Report – Walker</b>
<b>A</b>	Curriculum Update: Math – Principals/Curriculum Specialist/Teaching Staff		<b>Delegating authority to WIAA (Resolution) - Walker</b>
<b>R</b>	Contracts (When Public Involved?) - Jacobovitch		<b>Legal Services Agreement (every 2 years by May 1) - Shields</b>
			<b>Superintendent's Contract Extension (By June 30) - Board</b>

★ Changed to 1<sup>st</sup> Thursday due to April Break

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### MAY, 2005

	<b>First Meeting (May 12)</b>		<b>Second Meeting (May 26)</b>
	<b>Final Enrollment Report – Shields</b> (Last report except for Running Start)		Summer Capital Projects Plan – Gill/Walker
	Budget Development – Staffing Finalization/RIF's (if needed)- Walker/Shields		ITBS/ITED Test Results - Kaufman
	AP Classes at High School – Hanson		Budget Development – General Update (if needed) - Shields/Walker
	Assessment Tools & Usage – Curriculum Specialist/Walker		Special Education WAC Pilot - Kaufman/Svensson
	Ratification of Collective Bargaining Agreements - VEA, SEIU, VESP - Walker	<b>S</b>	<b>Budget Status Report - Shields</b>
	<b>Non-renewal of certificated contracts and classified positions (Due May 15)</b>		Prevention Intervention Team Program Update - Kaufman
	<b>Superintendent's Contract Extension (Due June 30)</b>		<b>Superintendent's Contract Extension (Due June 30)</b>
<b>S</b>	<b>Student Enrollment Detail Report – Walker</b>		

### JUNE, 2005

	<b>First Meeting (June 9)</b>		<b>Second Meeting (June 23)</b>
	Superintendent Evaluation and Performance Goals - Board		Quarterly Capital Project Update – Gill/Shields
	Board Self-Evaluation - Board		Affirmative Action Plan/Policy Review - Walker
	Budget Development (Recommended budgets – all 5 funds) – Shields/Walker		Budget Status Report – Shields
	Quarterly Review of Board Topics - Walker/Board		<b>Open Public Hearing for Proposed Budget – all 5 funds (Required by July 15) with Study Session (if needed) to change budget after hearing.</b>
	Superintendent's Goals for 2005-06		Budget Development – Walker/Shields ( <b>Adoption Required by August 1</b> )
<b>▲</b>	Curriculum Update: Writing – Principals/Curriculum Specialist/Teaching Staff		<b>Superintendent's Contract Extension (Due June 30)</b>
<b>▲</b>	Curriculum Update: Math – Principals/Curriculum Specialist/Teaching Staff		<b>Closed Session: Administrative Contract/Performance Evaluations</b>
	<b>Superintendent's Contract Extension (Due June 30)</b>		
	<b>Annual Bids for 2005-06 school year (if any)</b>		
<b>▲</b>	<b>Approval of Federal/State Grant Programs (To be completed between June/current)</b>		

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### JULY, 2005

	First Meeting (July 14)		Second Meeting (July 28)
▲	Levy Rollback - Discussion		
	Budget Development – BUDGET ADOPTION (if possible) - Walker/Shields ( <b>Adoption Required by August 1</b> )		Budget Development – BUDGET ADOPTION (if delayed from 7/14) – Walker/Shields ( <b>Adoption Required by August 1</b> )
			<b>Budget Status Report – Shields</b>
▲	<b>Approval of Federal/State Grant Programs (To be completed between June/current)</b>		

### AUGUST, 2005 (One Meeting Only) *Note: At 2/10<sup>th</sup> Board Meeting, this date was revised from 8/18 to 8/25.*

	First Meeting (August 25 – 6 P.M.)		Special Session, if Needed
	<b>Budget Status Report – Shields</b>		
▲	<b>Approval of Federal/State Grant Programs (To be completed between June/current)</b>		

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<sup>1</sup> The District's Maintenance and Operations Levy expires in 2006. A vote would generally be requested in February, 2006; passage of a resolution would be required in late December, 2005.

<sup>2</sup> Review of Board Operating Principles - Oct/Nov 2006

<sup>3</sup> Potential Topics to be added: Policy Review Schedule, Board Development/Policy Governance