

Parent Involvement and Participation

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Parent-Teacher Conferences

Communication between school and home is an essential ingredient of student success. Phone calls, notes, and attendance of scheduled conferences are encouraged to maintain consistent communication. Parent-teacher conferences are scheduled during the school year and can be found on our district calendar. Other parent-teacher conferences are scheduled on an "as needed" basis.

Parental Involvement

Throughout the school year there will be surveys, presentations and/or forums to discuss important issues that require parental input. Your involvement in these processes for communicating clearly between school and home is important and desired by our principal and the CES staff. When you have an issue that require our attention, please do not hesitate to bring it to Ms. Metzger's attention.

Your involvement is also desired in our district PTSA council. Monthly meetings are held at McMurray Middle School from 7-9pm most third Tuesdays. For more information visit the PTSA website at www.vashonptsa.org.

Volunteer Requirements

Our success as a school relates to our ability to establish a strong partnership with parents, community members and local businesses. Our students are Vashon's children! We welcome volunteers in our school as one of our most successful ways to achieve true partnerships. As a result, our School Board has adopted Policy 5430, which provides guidelines for volunteers in our school.

Before working in the classroom or school, volunteers must complete a Washington State Patrol background check and Disclosure Statement, available in our office. The form is processed through Washington State Patrol for an arrest record background check. Clearance to work in our school is granted for two years, but at the discretion of building administration. If denied, an appeal process is available.

Volunteers are not allowed to bring their children (non-CES students), including McMurray/Vashon High School students, with them while they are volunteering. Volunteers are expected to be attending to the needs of the students in the classroom, without distraction nor serving the dual role of parent and classroom volunteer.

Volunteer Field Trip Drivers

If you think you might drive students on a field trip, please plan ahead. The following information (all forms available in office) must be on file for volunteer drivers to be eligible to transport our students to any school-related activity:

- An approved Driving Abstract from the Department of Licensing;
- A signed limited hold harmless agreement for private vehicles;
- Proof of insurance (including \$300,000/\$100,000 coverage) and copy of your Washington State Driver's License; and,
- A current, approved Washington State Patrol background check and Disclosure Statement.

Your Driving Abstract will be received from the Department of Licensing within two to four weeks. The District Office will review your records and approval will be made based on requirements set forth by School District insurance providers. Clearance to be a volunteer driver is granted for the current school year only. If denied, an appeal process is available.